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**WORKING AGENDA
of the TPM in Poland**

for Erasmus+ KA204 Strategic Partnerships for Adult Education

“ Montessori Method in Teaching 2nd Language to Adults”

Project number: 2019 -1-TR01-KA204- 074258

20 – 21 September 2021

Participants:

P1	Osmaniye İl Milli Eğitim Müdürlüğü	Medine GÜNEY Hasan Ali TÜRKTAN Zuhal İNCE
P2	Fundacja Instytut Badan I Innowacji W Edukacji-POLAND	Renata OCHOA-DAJERSKA Luis OCHOA SIGUENCIA
P3	Cofac Cooperativa De Formacao Animacao Cultural CRL-PORTUGAL	Anabela MATEUS Rute MUCHACHO
P4	Europe For All - Italy	Nataliia BOHUSH Jessica JANČOVÁ
P5	Centrul Judetean De Resurse Si Asistenta Educationala Arad - ROMANIA	Ovidiu Florin TODERIC Lucia Carla MATEI
P6	Vienna Association Of Education Volunteers	Magdalena MILADINOVIĆ

19 September 2021 (Sunday) is the arrival day.

Please see the info pack for more details how to arrive to Częstochowa.

For accommodation

We chose two places where to stay during your visit, but feel free to choose the best hotel in the city centre.

*Meeting 10-16:30: Śląska 2/3, 42-200 Częstochowa

<https://goo.gl/maps/4SFayH3MnUjeicTJ9>

** Lunch: Restauracja Pod Ratuszem Częstochowa - Częstochowa, AL.NMP 45

<https://www.restauracjapodratuszem.eu/>

*** Dinner: Pub Restaurant Piwiarnia Częstochowa - ul. Kopernika 16/18 -

<http://piwiarniaczestochowa.pl/>



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20 September 2021 (Monday)

Time	Activity	
10.00 – 10:20	-Welcome and a brief introduction by the host organization.	Renata Ochoa-Dąderska, President of INBIE
10.20 - 11.30	Presentation of project objectives, reminding each partners' role and tasks in the project management and implementation by Osmaniye MEM.	Osmaniye MEM.
11.30-11.50	Coffee Break	
12.00- 13.00	Discussions about the subject regarding the pandemic solutions in each partner institutions by all partners	All participants
13.00 - 14.30	Lunch	
14.30 - 16.30	-Evaluation of project manual guidebook and partners contribution. -Evaluation of LTTA events and feedbacks of attendees in each country. -Preparation of the guideline of LTTA event report format.	All participants
16:30 -18:00	Discussion with representatives of "Adult education – Montessori institution / [Depends on COVID-19 regulations]	All participants
20:00	Social integration - dinner	All participants

21 September 2021

Time	Activity	
09.30 - 11.00	Discussions on the ongoing dissemination strategy - project website, and project social media tools as well as at local level- and actions to be taken Presentation of project Dropbox account and its usage.	All partners
11.00 – 11.30	Coffee Break	
11.30 – 13.00	Presentation of promotional products - leaflets, roll-up banners, press releases and actions to be taken. -Action plan of the following project activities, responsibilities, Expected results and deadlines.	All partners
13.00 – 14.30	Lunch	
14.30 – 16.30	A workshop on writing project LTTA - event report	All partners
16:30	Certification – join picture	all partners